

LYNDON CITY COUNCIL  
ADJOURNED MEETING MINUTES OF  
SEPTEMBER 17, 2012

The Lyndon City Council met in Adjourned Session on Monday, September 17, 2012, 7:30 p.m., at City Hall.

Members Present: Darby Kneisler, Brandon Smith, Doug Watson, Bill Patterson,  
Mayor Kay Jones, Wayne Howard

Others Present: Kim Newman, City Administrator  
Julie Stutzman, Deputy City Clerk  
Darrel Manning, Chief of Police/Zoning Administrator  
David Wilson, Maintenance Supervisor  
Steven & Shelly Zerr  
Jon Reed, Home Town Health Care  
David Yearout, Osage County Planning & Zoning Consultant  
Bruce Boettcher, BG Consultants  
Bill Caton

1. **CALL TO ORDER:** Mayor Jones called the meeting to order.
2. **ROLL CALL:** The City Clerk called roll of the city council; Patterson (8:25 p.m.)
3. **ADOPTION OF MINUTES OF PREVIOUS MEETING:** A motion was made by Smith to approve the regular meeting minutes of September 4, 2012 as presented. Watson seconded the motion, which carried.
4. **CORRESPONDENCE TO COUNCIL:**
  - Kansas Government Journal
  - Letter from Jeff Clark regarding meter at 520 Topeka and sewer infiltration. The Mayor asked the Maintenance Supervisor if this matter had been handled and the Maintenance Supervisor stated that anytime there is sewer use it infiltrates 75 Highway. The Mayor asked if there was solution like an outside hydrant, and the Maintenance Supervisor stated it would be at Mr. Clark's discretion. The consensus of the Council was to authorize the City Administrator to e-mail Jeff Clark regarding his options which include pulling the meter to avoid monthly access fees.
  - Email from Jan Ogelby at Osage Herald-Chronicle regarding Nation 4-H week advertisement. Due to the donations policy adopted, it was consensus of the Council not to move forward with contributing to the advertisement.
5. **CITIZEN'S STATEMENTS AND PETITIONS:**
  - a) **JON REED - HOME TOWN HEALTH CARE:** Jon Reed, Director of Home Town Health Care introduced himself and discussed the need for home health care. They are currently in a contract with the owner of 420 Washington. The

goal of the office in Lyndon is to cover all of Osage County and part of Franklin County. Four full time positions will be hired from the area.

**6. UNFINISHED BUSINESS:**

- a) **SENIOR HOUSING:** Bill Caton, Excel Dev. Group, presented the Council with maps of the proposed structures and their locations. Mr. Caton is proposing the City cover the costs of extending Adams Street approximately 120 feet to the north. He is also proposing the City cover the costs of the addition of sewer lines to the north, approximately 150ft, to run in the existing utility easement. Mr. Caton stated April 2013 was the announcement for awards for tax credits, with the possibility of starting building in September 2013. Bruce Boettcher, City Engineer from BG Consultants stated that as long as it follows existing engineering practices he sees no conflicts for the project but will need to see more exact plans.
- b) **DE-ANNEXATION:** The City Administrator introduced David Yearout who is the Planning and Zoning Consultant for Osage County. He had been contacted by Becky Bartley regarding the Zerr property. He discussed what the City needs to do to de-annex the property and what happens with re-plat and redesign. Steven Zerr also gave a presentation asking the Council to reconsider the de-annexation line. A motion was made by Howard to authorize the City Administrator and City Attorney to work with the City Engineer to draft an ordinance de-annexing the 30 eastern acres of the Zerr property with the ordinance being lot and property specific as presented on September 17<sup>th</sup> from the final plat of Rockin Z Ridge. Smith seconded, motion carried. Patterson abstained. (See attached plat).

**7. NEW BUSINESS:**

- a) **KANSAS HEALTH FOUNDATION GRANTS:** The City Administrator stated the City was approached by the Kansas Health Foundation regarding Community Health Initiatives and Lyndon has been pre-selected as the first community to receive this grant. The Department of Commerce will be submitting the grant application on behalf of the City. The City Administrator also stated she applied for another grant through the KHF for the "Lyndon Legacy Program" which will help fund intergeneration programming for the City if awarded. Patterson asked when the grant will be awarded and the City Administrator stated December 1<sup>st</sup>. The City Administrator reported the Legacy grant is \$17,000 and the Healthy Communities grant is \$25,000 for 3 years.
- b) **TOWN HALL MEETING:** The City Administrator provided the Council a copy of the slideshow presentation that will be shown at the Town Hall Meeting on September 29<sup>th</sup> and had discussion with the Council regarding content.

**8. STAFF REPORTS:**

- a) **POLICE:** Each Council member received an officer activity report from Police.

b) **PLANNING & ZONING:** The Commission is working on the Casey's project and is going through books to work on condensing the process.

c) **MAINTENANCE:** Each Council member received an activity report from Maintenance.

Patterson asked about the tree piles at the Community Center parking lot and the Maintenance Supervisor stated some of it is what the City has cut and it is possible that residents have been adding to the pile which is hard to monitor.

d) **CITY ADMINISTRATOR:** The City Administrator stated that the vacancy in Planning and Zoning has been filled by Jayson Massey.

The City Administrator reported that the City now has 2 vacant positions on the Recreation Commission as it has been reported that Glenda Bronson has resigned and the City Clerk is in the process of resigning. Kneisler made motion to approve the Mayor's appointment of George Stutzman to the 3-year term on the Recreation Commission. Watson seconded, motion carried.

## 9. COUNCIL COMMENTS:

Smith inquired about the Girl Scouts and Boy Scouts volunteering to help recycle by picking recyclables off of the curbs. The City Administrator stated we do have that available, due to the contract we need to fulfill with the groups.

Mayor inquired about the Alec Mounkes memorial. The Maintenance Supervisor spoke with the Superintendant at USD 421 who stated he would call Mr. Hutchcroft. The City Administrator stated she will continue to work on this.

Mayor inquired about extended hours and the City Administrator said it would be revisited after October 29<sup>th</sup>.

Kneisler asked about keeping the City Hall open during Halloween. The City Administrator stated it would be a topic for pride tomorrow night.

10. **ADJOURNMENT:** At 10:50 p.m. a motion was made by Howard to adjourn to Saturday, September 29<sup>th</sup>, 2012 at 9:00 a.m. for Special Meeting. Smith seconded the motion, which carried.

Julie Stutzman  
City Clerk